

Thank you for choosing Rockscool Diploma Exams. RS Event Center is the official Rockscool Examination office in Singapore. Please read the following information as a guide for you to fill in the entry form and enter the exam. If you need further information, please contact RS Event Center or email to [singapore@rockschool.com.sg](mailto:singapore@rockschool.com.sg)

## GENERAL GUIDE NOTES

- This Entry Form is valid for Entry of 1 Candidate. If you wish to enter more than 1 Candidate, please attach additional forms.
- There are separate forms for Music Performance Diploma, Graded Music, Music Theory, Music Production and Performance Arts Awards Exams (PAA Exams)
- We recommend you to refer to the following information available at [www.rockschool.com.sg](http://www.rockschool.com.sg) when entering the candidate:
  1. Examination Rules & Regulations
  2. Current Syllabus
  3. Dates & Fees

### 1. COMPLETING THE FORM

1.1 **Please complete all sections** of the form by writing clearly in the boxes provided with CAPITAL LETTERS. A BOX should be left blank between names

#### 1.2 Notes on Candidate Details:

- Candidate is the person who will be taking an exam.
- Candidate applying for Level 4 or Level 6, the Ofqual minimum age requirements is 18 years old.
- All candidates will be contacted via email.

#### 1.3 Notes on Examination Details:

- There are no deadlines or set periods for applying. However it is important that you inform the Singapore Rockscool Exam Office when you intend to submit Unit 1 so that Examiner's Time can be booked.
- Before the candidate can proceed to take Unit 2, the candidate has to make sure that he has attained at least a PASS in Unit 1.
- Unit 2 Exam Date will fall within our standard Exam period of either March/June or November/December
- All Rockscool Teaching Diplomas must be completed within 2 years of registration

#### 1.4 Notes on Document Proof:

- Candidates are to ensure that they are ready to submit the pre-requisite documents before entering the Diploma. Please do not submit originals.
- Pre-requisite document checklist :

##### Level 4

- Rockscool Grade 8\* (Full Graded Exam Certificate) or equivalent
- BTEC of Music Practitioner qualification in relevant instrument
- A level Music (Graded A-D)

##### Level 6

- Level 4 accredited qualification in relevant instrument or higher

\*If candidates do not have a Rockscool Grade 8, but have an equivalent qualification, they must submit this for approval and give details of the institution form which it has been credited.

#### 1.5 Notes On Instrument/Add-On Equipment:

- The exam center is equipped with the exam standard acoustic /electric piano and drum kit. Candidate is allowed to bring their own instrument or add on equipment.
- For candidate using acoustic drum, any add-on equipment must be declared on this form upon registration. Candidate is responsible for the compatibility and performance outcome of any add-on equipment.
- Due to compatibility issue, add-on equipment to electronic or digital drum kit is strictly prohibited.

#### 1.6 Notes on Exam Dates:

Dates & Times you requested on the form are subject to approval. We are not able to guarantee your request can be granted. Appointment may be given for any date within the entire exam period, and the applicant or candidate is responsible to ensure he or she is ready from first day of exam.

#### 1.7 Notes on Correspondence Details:

The Correspondence details will serve as the official contact point with the Examination office pertaining to the candidate's examination matters. It is the responsibility of the Contact person to pass on the relevant information to the candidate/parent /guardian/ teacher.

### 2. NOTES ON DATA PROTECTION

- 2.1 We are committed to protecting your privacy and any personal information you share with us.
- 2.2 The collection and processing of your data is in compliance with & regulated by EU General Data Protection Regulation (GDPR). To learn more, please refer to our new privacy notice at <https://www.rslawards.com/download/4697/>

### 3. FORM SUBMISSION

Completed form should be submitted with fees to RS Event Center by the following methods:

#### 3.1 Walk in/By Post

Postage address:  
RS Event Center  
51 Old Airport Road  
#02-56, Singapore 390051

#### 3.2 By Email

Email address: [singapore@rockschool.com.sg](mailto:singapore@rockschool.com.sg)

Entry will only be accepted with full exam fee payment before the registration close date.

### 4. FEE PAYMENT

#### 4.1 Pay at RS Event Center:

NETS, VISA/MASTER, WECHAT PAY, ALIPAY

#### 4.2 Pay by Cheque: Payable to "RS Event Center"

Mail to: Blk 51 Old Airport Road, #02-56 Singapore 390051

#### 4.3 Pay Online by ATM Fund Transfer

UOB Bank A/C Name: RS Event Center  
A/C No: 348-310-238-9

### 5. LATE ENTRY

Late entry will be accepted up to 5 days after the closing date. Current Late Entry Fee is applicable.

